

JAPANESE J-1 VISA PROGRAM



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What is J-1 visa?



A J-1 Visa (Exchange Visitor Visa) is a visa that provides paid training to trainees within the United States State Department approved job types and business categories for between one year and 1.5 years.

J-1 visa is given to applicant to allows foreign nationals to enter the U.S. to participate in exchange programs to promote the sharing of knowledge and skills in education , arts and sciences, so applicants are from variety of backgrounds.

Generally, as an internship (training) visa, practical employment is possible within the fields of general sectors of business, science, construction, law, and the arts, etc. A Japanese employment agency, rich in experience, will take responsibility for the J-1 visa application support.



Why J-1 Internship?

- **No commission required** from host company.
- Host company not required to process FICA, supply medical insurance or other burdens related to regular employment.
- No need to hire outside consultants to handle Japanese related business.

Save
your
cost

- Japanese trainees come from background centered around customer service and hospitality.
- Polite, courteous, professional and placing customer number one best describes Japanese trainee.

High Level
Customer
Service

- International employees internationalize your company through interaction and information sharing.
- Enables your company to expand or handle Japanese business.

Make your
company
global

- Your company aids in developing global citizens bringing home positive experiences from their time working for your company and living in America.

Propagate
American
Style to the
world

Why TOWNII?

▶ **Nearly 100% visa acquisition**

Through our strong partnership with the Japanese employment agency, specializing in J-1 visa overseas training and practical business experience and proud of dispatching high-level trainee, we are realizing our offer of a trusted service based on actual results and experience. With our business alliance partner, we are expanding our network into new industries and looking for personnel.

▶ **A-part service between Japan and America**

Unlike other agent, we are a-part agent through services, from counseling candidate, obtaining the visa, to interviewing, completing all the necessary paperwork, training, and even after they start their internship. Do to so, we can well know our candidate and assign right person in the right place.

▶ **Strong Support and training**

We provide a high level of support for their personnel throughout the whole process; advice the clue of passing visa interview, tip of the life in US, and we even provide the English lesson if they need.

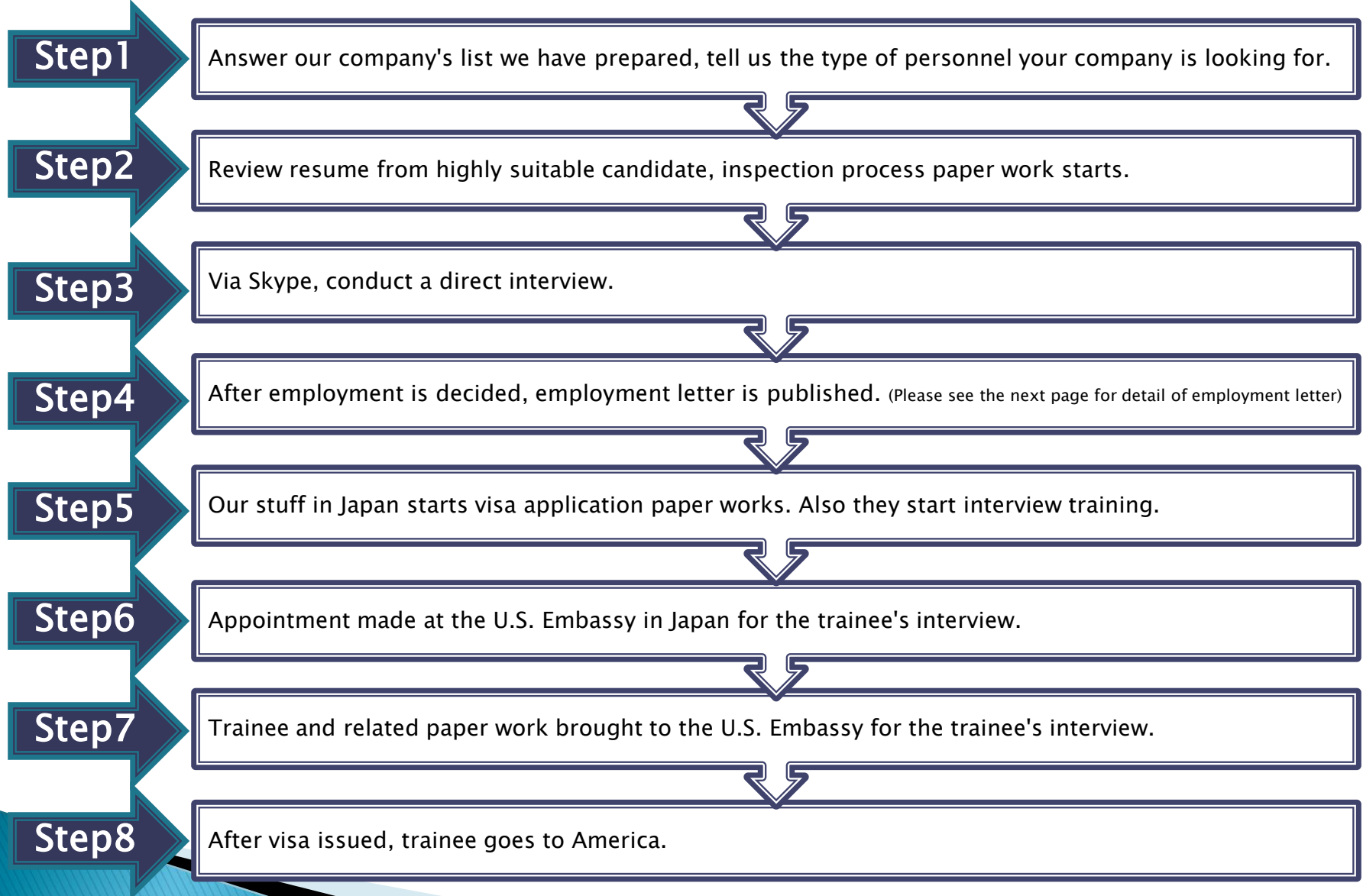
▶ **Deep Personnel Pool**

We focuses on related personnel and has an available supply of dozens of potential applicants in their personnel pool and is always on the lookout for personnel able to competently conduct direct interviews via Skype with companies in America. In addition to hotels, we are expanding our network into new industries and looking for personnel.

▶ **We are the certified advisor approved by “Study Abroad Association”.**

Our student advisor face to our candidate is certified by organization approved by Japanese government. We always make sure if our candidate understand what the purpose of internship.

The procedures



What you need to do and your company information for visa application

▶ ***Making training plan for applicant. Please answer for these questions of your company.***

1. The job description and job title that applicant will be.
2. Host organization name, address, web site, D&B ID number, Employer ID number.
3. Supervisor's name and title, email address, phone/fax number.
4. Work hours per week and stipend amount.
5. A copy of Worker's Compensation Insurance Policy.
6. Year founded and annual revenue.
7. Parent company (if any).
8. Number of employees in department in which intern/trainee will be placed.
9. Number of J-1 intern/trainee in department.
10. Number of employees company-wide.
11. Name of alternate contact at host organization, title, email address, phone number.



The applicant's training plan will be completed by these answers. After we made a training plan, you will sign for supervisor.

▶ ***Getting DUNS Numbers (if you do not have one)***

*What is DUNS Number?

A **DUNS number (for Data Universal Numbering System)** is a unique identifier for businesses. DUNS numbers are assigned and maintained by Dun & Bradstreet (D&B) and are used for a variety of purposes, including establishing business credit, applying for government contracting opportunities, and giving potential customers a way to view your payment history.

▶ ***Site Visit/Business Check***

After training plan was submitted, the visa sponsor will visit you to check if:

- you are really doing business at the address
- your business type matches to the application

If your company has the employees under 25 or annual revenue is under 3 million dollars, they will visit you(site visit), and other case, they will just call you(business check). Both need to be done only one time.

*The site visit will be done by appointment. The visa sponsor will contact you directly via email or phone.

After all of those documents are ready, DS2019 (The Certificate of Eligibility for the J-1 Trainee Visa) will be issued to applicant. The applicant will go to apply for J-1 visa.

FAQ



Q1. Do we have to pay a commission?

No. The host company does not pay a commission.

Q2. From where to where does the host company have to take care of the Japanese J-1 trainee?

You tell us the type of candidate you are looking for, fill in some forms, conduct the candidate interview via Skype or phone and issue an Employment Letter. Then our company takes over acquiring the visa and ensuring the intern is ready to work and live in America.

Q3. Does your company take care of the Japanese J-1 trainee housing and other living support?

Fundamentally, the host company is not asked to support the trainee's life in the U.S.. However, depending on the region, we may ask for local information that will aid the trainee in adjusting to their life in the U.S.

Q4. What about insurance?

Since the Japanese trainee is required to come with overseas accident insurance, the host company is not required to supply insurance for the intern.

Q5 . What is the best way to establish a salary?

Please base salary on the intern's position and ability.

Q6 . Just in case the trainee's abilities do not match expectations, what is to be done?

It is possible to terminate the training early but we hope we are contacted and consulted with so we can work together to create a solution.